



Jeff Massey, Chairperson

Zakkiyah Osuigwe, Vice Chairperson

**Emerald Coast Regional Council
Regional Rural Transportation Advisory Committee
Workshop Agenda**

Monday, March 11th, 2024 – 1:30 p.m.

VIA- GOTO Meeting

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A. CALL TO ORDER / - Chairperson

B. INTRODUCTIONS AND WELCOME- Angela Bradley, ECRC, and Tanya Branton, FDOT

C. APPROVAL OF AGENDA

- 1. ENCLOSURE A – Angela Bradley & Jessica Walton, ECRC**
Review of RRTP Priorities List with Funded Projects 2025-2029
Discussion of 2026-2030 Priorities and Timeline
- 2. ENCLOSURE B – Angela Bradley & Mary Beth Washnock, ECRC**
Outline of Development of Orientation

D. INFORMATIONAL ITEMS

- a. Meeting Minutes from 1.22.2024**

E. Discussion/NEXT STEPS

F. ADJOURNMENT



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Introduzca la participación del público se solicita, sin distinción de raza, color, origen nacional, sexo, edad, religión, discapacidad o estado familiar. La OPC hará arreglos razonables para el acceso a esta reunión de acuerdo con el Americans with Disabilities Act, y para los requisitos de idioma que no sea Inglés. Notifique a la Ada Clark (ada.clark@ecrc.org) de los requisitos de acceso o el idioma en el 850-332-7976 ext. 227 o 1-800-955-8771 para TTY- Florida al menos 48 horas de antelación.

ENCLOSURE A
Project Priorities with Tentative Work
Program 2025-2029
Timeline Review 2026-2030

ENCLOSURE A
RRTP TAC

SUBJECT: Project Priorities

INFORMATION: Angela Bradley & Jessica Walton will be discussing RRTP Project Priorities with the 2025-2029 Tentative FDOT Work Program Projects Noted. Also, start reviewing RRTP Project Priorities for 2026-2029.

The RRTP Priorities link we discussed and sent out after the last meeting will be reviewed for the tentative FDOT 2025-2029 Tentative Work Program Projects. Also, the TAC will start evaluating the RRTP Project Priorities for the coming FDOT 2026-2030 Work Program.

 [RRTP Project Ranking - 25-29 Work Program Comparison - TAC.xlsx](#)

RRTP Project Priorities Review Schedule FDOT 2026-2030 Work Program	
<i>Wednesday, April 17, 2024</i>	<i>RRTP TAC In-Person and Hybrid Meeting</i>
<i>Monday, May 20, 2024</i>	<i>Virtual Priorities Workshop</i>
<i>June 2024 TBD</i>	<i>Approval of RRTP Priorities to Recommend to the ECRC Board</i>

Please contact Angela Bradley, Emerald Coast Regional Council, at 850-281-4090, or angela.bradley@ecrc.org

ENCLOSURE B
Outline of RRTP Orientation

ENCLOSURE B
RRTP TAC

SUBJECT: Outline of the RRTP Orientation Being Developed

INFORMATION: As discussed at our January Meeting, an Orientation is being developed to assist current and future TAC members. We will review the outline and have an open discussion on topics and timelines of FDOT Work Program and other grants and periods.

Needed Action: None

Information Only
Meeting Minutes
01.22.24

**Regional Rural Transportation
Advisory Committee
Meeting Minutes**

Warrior's Hall
301 Stillwell Blvd, Crestview, FL 32369
GoToWebinar
January 22, 2024



Members In Attendance

Jeff Massey, Chair
Zakkiyyah Osuigwe, Vice Chair (Virtual)
Scott Bitterman
Rickey Callahan (Virtual)
Larry Cook (Virtual)
Heather Lopez (Virtual)
Tyrone Parker (Virtual)
Gary "Bubba" Peters (Virtual)
Chris Phillips (Virtual)
Patrice Tanner (Virtual)

Members Not in Attendance:

Keith Bryant
David Corbin
Anna Hudson
Latilda Hughes-Neel
Alex King
Whitney Milburn
Matthew Parker
Kurvin Qualls
Mayor Anne Sexton
Eric Sieb
Wendy White

Others in Attendance:

Tanya Branton, FDOT
Jane Dellwo, Washington County
Maria Showalter, FDOT
Jason Vanderford, City of Crestview
Mary Beth Washnock
Angela Bradley
Tiffany Bates
Rae Emary
Katie Fults (Virtual)
Gary Kramer
Leandra Meredith
Tammy Neal (Virtual)
Jill Nobles (Virtual)
Jessica Walton (Virtual)

ECRC Opening Remarks and Introductions:

Chair Massey welcomed all in attendance and expressed gratitude for the tasks accomplished by the RRTP TAC and encouraged continued participation in an effort to identify and locate sources of funding within the rural areas.

Chair Massey introduced Angela Bradley, Transportation Planner ECRC. Angela Bradley welcomed those in attendance and introduced Tanya Branton, Planning Specialist, FDOT and Maria Showalter, District Three (D-3) Local Programs Administrator, FDOT.

Enclosure A - D-3 Local Programs Overview:

Angela Bradley stated Maria Showalter would be discussing funding opportunities and application information for the rural areas.

Maria Showalter stated the presentation would briefly describe the Local Programs available to the rural areas through FDOT and explained application instructions and forms could be found on the Florida Grant Application Program (GAP) at www.flgap.com. The discussion included the following available programs:

- Small County Outreach Program (SCOP)
 - Small County Outreach Program – Bridges (BSCOP)
 - Small County Outreach Program – Municipalities (MSCOP)
- Small County Road Assistance Program (SCRAP)
- County Incentive Grant Program (CIGP)

Maria Showalter explained the solicitation cycle for the D-3 Local Programs: FY 2026 – 2030 Development Schedule as follows:

- Monday, December 11, 2023 – Local Programs Applications open in GAP
- Friday, March 15, 2024 – Local Programs Applications due in GAP
- Friday, March 15, 2024 – District review of applications begin
- Thursday, August 8, 2024 – Projects submitted to District Work Program
- TBD – Work Program Public Hearing

Maria Showalter introduced Tanya Branton, the D-3 Planning Specialist, FDOT and explained the Planning Resources within the District Three (D-3) Planning Office. Those resources include:

- Transportation Regional Incentive Program (TRIP)
- Transportation Alternative Set-Aside Program (TA)
- Shared-Use Nonmotorized (SUN) Trail Program

Maria Showalter explained the solicitation cycle for the FY 2026 – 2030 Development Cycle as follows:

- Wednesday, November 1, 2023 – Application Solicitation Starts
- Friday, January 19, 2024 (set by Planning Council) – Application Deadline to the Planning Council/Agency and Department (FDOT)
- Friday, February 23, 2024 – Planning Agency/Council Priority List Drafts Due to Department
- Friday, April 26, 2024 - Planning Agency/Council Priority List FINAL Due to Department

Mary Beth Washnock asked Maria Showalter for clarification of the new terms/acronyms, BSCOP and MSCOP.

Maria Showalter explained that subcategories were developed under the SCOP program. The BSCOP is dedicated to bridge-type maintenance only and the MSCOP is dedicated to municipality-type maintenance in which local municipalities can apply for funding.

Mary Beth Wasnock asked on behalf of the local agencies if the GAP system was still open for applications and the steps for access.

Maria Showalter confirmed the GAP system was open and explained that the department preferred to have two representatives from the local governments or municipalities to have access to the Florida Grant Application Program (GAP), and stated for those needing access at credentials could be requested by clicking the link, "Request User Access" at the bottom of the GAP website, www.flgap.com. If additional assistance was needed, please contact either Maria Showalter or Tanya Branton.

Maria Showalter provided links for additional sources of information.

Enclosure B – Current TAC Membership with New Requests:

Angela Bradley reviewed the current TAC membership and asked to be notified of any additions or deletions. If

Mary Beth Washnock reviewed the Emerald Coast Regional Council bylaws confirming the parameters of the TAC membership. Mary Beth Washnock stated the importance of having each city and county represented and active to ensure the continued success of the RRTP.

Chair Massey reiterated the importance of having active representation from each city and county within the RRTP to ensure the rural area needs are identified and met.

Angela Bradley stated in the coming weeks, the membership would be reevaluated and then brought to the ECRC Board for approval at the April ECRC board meeting.

Enclosure C – Nominations and Approval of Chair and Vice Chair:

Angela Bradley opened the floor for nominations. Chair Massey stated his willingness to continue serving as Chair should the board see fit. Vice Chair Zakkiyyah Osuigwe commented her willingness to continue serving as the representative from Santa Rosa County.

Scott Bitterman moved to elect Jeff Massey as Chair and Zakkiyyah Osuigwe as Vice Chair to serve February 1, 2023 – January 31, 2024. Gary Peters seconded the motion and was unanimously approved.

Information/Grants:

Meeting Minutes from 11.09.2023

TA/TRIP Workshop on Tuesday, February 20, 2024 at 9:00am (GoToMeeting)

Draft Schedule 2024

Angela Bradley stated all information discussed at the meeting would be emailed to all members.

Next Steps & Meeting Schedule:

Ms. Bradley reviewed the Regional Rural Transportation TAC schedule for the first half of FY 2024.

Regional Rural Transportation TAC Schedule for the First Half of 2024		
Discussion of Local Programs-FDOT, Priorities, Schedule, and Membership	Hybrid – In Person/Virtual	January 22 nd at 1:30pm Warrior's Hall 201 Stillwell Blvd, Crestview
TA/TRIP Review of Submittals Workshop	Virtual	February 20 th at 9:00am
Workshop RRTP Program Orientation and Goals and Objectives	Virtual Workshop	Save the Date- March 10 th at 1:30pm
Priorities Review, TA/TRIP Recommendations, Invite RRTP Programs from other Areas	Hybrid – In Person/Virtual (Before ECRC Meeting)	Save the Date-April 17 th at 9:30am Okaloosa County Admin 1250 N Eglin Pkwy, Ste 102 Shalimar, FL 32579
Draft Priorities	Virtual Workshop-Priorities	May-If needed
Final Recommendation RRTP Priorities, Other Federal Grants Programs, Discussion of Work Program Progress	Hybrid – In Person/Virtual	Save the Date – June 20 th * Time – TBD Okaloosa County Admin 1250 N Eglin Blvd Shalimar, FL 32579

Adjournment

There being no further business the meeting was adjourned at 2:23pm.